



Willamette Valley Chapter

Leadership Team

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Message from our President:

On behalf of the Willamette Valley Chapter Leadership Team I would like to wish all of our members and friends of the chapter a happy and successful New Year. In addition I would like to congratulate our new board members and encourage everyone as they contribute their time, talent, and energies to the success of the chapter.

2005 has gotten off to a fast start and one of my goals for this year is to work with our leadership team in establishing goals for the chapter as we seek to meet the needs of our members and promote best practices in project management. Setting clear and obtainable goals takes time and energy, but we can't be successful and meet the needs of our members without a compelling goal.

In Project Management, it's the same in planning for successful projects. "The extremely critical first step in building successful projects is to set a clear and compelling goal. What is the desired end result of your project? What problem will this project solve? What need will it fill? How will this project change the way we do our business?" As stated in the book, *Alice in Wonderland*, "If you don't know where you're going, any road will get you there (somewhere, but where)!"

"To succeed in a project, you must mentally start at the finish . . . and work backward. The clearer you are about the end result of your project, even though it may change, the more effectively you can plan the best way to achieve it.

Ever worked a jigsaw puzzle? You've got a thousand pieces to the puzzle—all the necessary resources to complete the project. How do you begin? By looking at the cover of the puzzle box and studying the picture of what the pieces will look like once they are assembled properly. In other words, you start at the end result and plan backward to the beginning. Then you begin to work toward the final goal you have defined." (all quotes from *Rule One of Project Management: Clarify the Project Goal* by Barry Posner, W. Alan Randolph)

So, as we look forward to 2005 and the many challenges and opportunities that will face us, let's work together to establish a clear vision and goal of where and what we want to be as a chapter and how we can best meet the needs of our members. If you have any input or suggestions on ways that the chapter can assist you in developing your project management skills and the best practices of project management please feel free to let me know. Looking forward to serving the chapter through the coming year.

Robert D. Davis

Willamette Valley Chapter President

Requests:

1. Please send your email address to admin@pmiww.org in order to receive timely messages regarding upcoming opportunities, and
2. If you no longer wish to have a paper version of our newsletter mailed to you, please let us know at admin@pmiww.org so we can use our financial resources and time wisely.

January Lunch Program

Maximizing WBS with Schedules and Planning

Tim E. Runcie: President, Advisicon Inc.

Topic:

Integrating WBS Planning with Microsoft Project (How to Avoid the Clear as Mud Reporting)

Normally the tracking and organization of project schedules with the WBS causes MS Project to look like a pile of spaghetti with its dependencies and visual reporting.

This seminar will address the intricacies of mapping clear and concise deliverables of the WBS in projects and then translating them to MS Project for simple and easy to follow reporting.

Speaker Bio:

Tim Runcie, the President of Advisicon, has over 15 years of experience in information systems and 12 years of construction management. His overall background has been in project portfolio planning, and he has guided organizations to successfully manage competing initiatives using scarce resources, fixed budgets and interconnected schedules.

He is an MVP with Microsoft and assists them in optimizing project efficiency with Microsoft Office Products. He is particularly adept at teaching and establishing project methodologies that are adopted into the project management culture of organizations and creating custom tools to expedite and automate the project management process.

Tim's true love is in teaching. When not leading or mentoring organizations, he is actively involved in teaching classes centered around the disciplines and technologies of project management.

Tim has an accomplished track record with companies in a wide range of industries, from state and federal agencies to semi-conductor manufacturers. All of these companies have benefited from Tim's skill and expertise in standardizing project management methodology across their organization and creating their Project Management Office (PMO) to manage their project portfolio activities and to return visibility of all major company endeavors.

Eugene Project Management Roundtable

Sponsored by Willamette Valley and Portland PMI

Date: January 20, 2005

Time: 5:30 - 7:15 PM

Location: Symantec, 555 International Way, Springfield OR 97477

Food: \$5.00 per person - Pizza & soda, ice tea, water.

Please RSVP by Jan. 17th and tell us:

- 1) If you will attend.
- 2) If you are bringing others. Please list their names and contact information.
- 3) Submit your Roundtable Topic if you like. Participants will vote on topics.
- 4) If you want pizza & drink.

Email: Jorma.Meriah@Advisicon.com

More info at www.pmiwv.org

Membership Corner

PMI WV Lunch Program

Third Friday of every Month
 January—DHS Parkway Bldg
 Time: 12 - 1 PM.

January 2005

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Directions to Luncheon Meeting Location:

From Downtown Salem:

Proceed north on High Street. This street will change its name to Broadway. Continue north. DHS Building is on right side across from Fred Meyer.

From I-5: Leave the freeway at exit 260-A coming from the north or exit 260 coming from the south. Follow Salem Parkway to Broadway. Turn Right. DHS Building is on right side across from Fred Meyer.



Parking:

Parking is available in Visitor locations or Fred Meyer parking lot across the street.

Calendar of Events

January 2005

- 19 Board Meeting, 11:45, Location: Revenue Building Cafeteria
- 20 Eugene PM Roundtable, 5:30-7:15 pm
 Location: Symantec, 555 International Way, Springfield OR 97477
See page 2 for more details
- 21 PMI WV Lunch Program, 12:00-1:00
 Location: DHS Parkway Building
 2850 Broadway Street NE.
 2nd floor, Carousel Room
 Salem Or 97303
 Maximizing WBS with Schedules and Planning

Breakfast Roundtable for Portland, PMI Chapter is held on the first Friday of every month Location: Mentor Graphics in Wilsonville.
 Contact Person: George Walker (Director of Breakfast Roundtables)
 Contact Email: georgewalker0614@aol.com



Project Manager Opportunity

Director/Project Management Office

A privately held national health care management and consulting company is looking for a Director/Project Management. Position is located in Arizona. This critical leadership position will be responsible for ensuring that all projects are properly scoped and defined, and that Project Management protocols are followed. Project Management is an integral part of this organization's culture and success and, therefore, this position works closely with all executive, senior, and line leaders reporting to the Special Assistant, Office of CEO.

The successful candidate will ensure that the Statement of Work, Work Plans, and the Project Manager commission for the organization's approved projects reflect the activities and tasks, including agreed-to budgets, resources, and timelines required to achieve project success. The position supervises subordinate Project Management Office (PMO) personnel, and provides technical and administrative Project Management support to the Office of the CEO and other leadership executives in the performance of their duties, including coordination of project management, business and systems initiatives, and monitoring and reporting of strategic goals and objectives for the organization.

Qualifications include extensive experience with Project Management techniques and technical components including Work Breakdown Structure (WBS), Network Diagramming, Project Slack Time computation, Resource leveling and other applicable algorithms.

Advanced degree preferred with emphasis in course work associated with an MBA or MPM degree from an accredited university, or a related field of study with a minimum of five to seven years experience in Project Management at a senior or director level.

Interested parties can contact Cathy Wilson at cwilson@towerhunter.com