



Willamette Valley

Chapter

Leadership Team

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**WILLAMETTE VALLEY CHAPTER,**

## Message From Our President

As Project Managers we recognize the need to constantly improve our skills and increase our knowledge of project management. PMI recognizes the need in this area and is introducing two additional member benefits to assist project managers in increasing their level of project management knowledge and skills. Following is a brief description of each of these new benefits.

**eReads & Reference** is an exclusive PMI Member Benefit — accessed through the PMI Members Area — this is an online publication search system powered by Books24x7. This service provides PMI members with direct online access to 200 books from the world's leading business publishers. These books, unabridged and published in a Web-based format, give PMI members the convenience of reading the books they want to read when they want to read them. The available titles cover a myriad of topics well-suited to the interests and needs of PMI members, topic such as project management, leadership, teams, knowledge management, cross-cultural business, and communication strategies, to name only a few.

Starting in January 2006, a new service, pmiLearn is being introduced. This new service has evolved from PMI's Leadership Institute and will be an on-line service where members can login to assess their project management knowledge and skills. The framework contains 172 skills mapped to approximately 40 competencies. The assessment will aid members in creating individual development plans. The content will be delivered in multiple formats, including e-learning courses, workshops, and master-level immersion style courses. For additional information, login to PMI's website and read the recent "PM Network" and "PM Today" to learn more about the tools and information that is available to members at no added cost to help you grow professionally.

As a reminder, the November 18<sup>th</sup> lunch program will be a 'bring your sponsor to lunch' meeting. Any project sponsor attending the lunch program with their project manager will have their lunch provided at no cost. In an effort to have an accurate count for the November lunch program, please contact our VP of Programs, Tara Hansen at [programs@pmiww.org](mailto:programs@pmiww.org) to let her know if you are planning on attending the November lunch program and if you will be bringing your projects sponsor. The November program will focus on Project Sponsors and their effective working relationships with their projects manager. This will be an informative session and I look forward to attending. Now if I can just find my sponsor.....

Until then...



Willamette Valley PMI

# “The Keys to Project Success”

October 25th, 2005

Red Lion Hotel - Market St - Salem, Oregon



## How to Succeed in Managing Conflicting & Complex Projects

Instructor: Tim Runcie

*This workshop will highlight elements that are a "must have" in both Governmental and Business world projects with practical examples and roadmaps to follow for ensuring success in a complex or difficult program or project.*

### **Key Topics:**

- Engaging and Involving your Sponsors
- Mapping the Constraints and Requirements for Success
- Dealing with Politics and Bureaucracy
- Building and Empowering your Project Teams for Success
- Power Techniques for Managing Scope, Schedule & Budget

## Measuring, Predicting and Reporting Project Progress

Instructor: Ed Warnock

*This workshop will confront head-on the challenges that face the project team in accurately measuring, predicting and reporting progress on their project.*

### **Key Topics**

- How the structure of your project makes it hard or easy to measure progress
- The place and role for the work breakdown structure (WBS)
- Creating budgets that work
- Effective and ineffective schedule structures
- Making Earned Value Management simple, easy and effective
- Report structures that communicate effectively

**PMI Members \$80**

**Non-PMI Members \$95**

### **Tim Runcie**

Tim Runcie serves as President of Advisicon and Senior Project Manager for IT projects, providing consulting, training, and management of programs, projects, and associated contracts.

With over 20 years of experience in Information Systems, he is particularly adept at establishing project methodologies and creating custom tools to expedite the project management process. He has assisted many large organizations deploy project portfolio management using MS Project and MS Project Enterprise.

Tim's background in all aspects of project management ranges from initial project planning, project organization, staffing, and governance, to quality assurance/control/verification and validation, risk management, change management, and measures and metrics. In addition, he oversees the firm's extensive library of document and project templates.

To every project, he brings a personal passion for education and a commitment to providing Advisicon's customers with a full set of skills and tools to achieve optimum success.

### **Ed Warnock**

Ed is a specialist in linking the strategic goals of the organization to their projects. He consults with organizations in both the public and private sectors on achieving strategic goals through better project and program management. He has a special interest in "appropriate technology"- the science and art of creating projects that succeed by matching the project to the culture, infrastructure and skill set of the organization. Ed was given the outstanding faculty award for teaching "Implementing Corporate Strategy" and "Managing in the Future" for the Oregon Executive MBA. Ed also teaches "Organizational Leadership" to MBA students at Willamette University.

**Seating Is Limited!  
Sign Up Today!**

**Registration Forms are available at: [www.pmiwv.org](http://www.pmiwv.org)**

# Membership Corner

**PMIWW Annual  
Training Conference**  
**Red Lion Hotel**  
**October 25th**  
**Time: 8:30 am-4:30 pm.**

## October 2005

SUN	MON	TUE	WED	THU	FRI	SAT
						1
	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

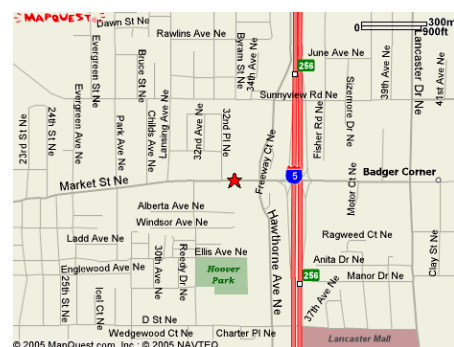


## Calendar of Events

### Directions to Event Meeting Location:

**From Downtown Salem:** Proceed east on Market Street, NE approximately 1.4 miles to Red Lion Hotel. Turn left to proceed into the hotel

**From I-5:** Leave the freeway at exit 256, Market Street. Turn west onto Market Street, NE toward downtown Salem. Proceed to Red Lion Hotel. Turn right to proceed into the hotel parking lot.



**Parking:**

Parking is available in the parking lot behind the building.

### October 2005

**25 Special Fall Training Event—All Day**

Topics—Ed Warnock—Measuring, Predicting, and Reporting Project Progress

Tim Runcie—How to succeed in Managing Conflicting and Complex Projects

Location: Red Lion Hotel  
3301 Market Street NE, Salem OR 97301

### November 2005

**17 Metro-Eugene Chapter, 5:45-8:00pm**

Topic: Connie Plowman, PMPTeam Management Master Tool: The Responsibility Matrix  
Symantec Corp,  
555 International Way, Eugene

**18 PMIWW Lunch Program, 12:00-1:00 pm**

Topic - John Radford — The Role of the Project Sponsor — See back page for more information

Location: Red Lion Hotel  
3301 Market Street NE, Salem OR 97301

**Breakfast Roundtable for Portland, PMI Chapter is held on the first Friday of every month Location: Mentor Graphics in Wilsonville. Contact Person: George Walker (Director of Breakfast Roundtables)**



## *November Luncheon*

Today is the day to send a meeting notice to your sponsor inviting them to join you for a **free** lunch Friday November 18, 2005. John Radford, State of Oregon Controller will be talking about being a project sponsor.

John will share how to hold project managers accountable for results without getting in the way of day to day activities. Also activities or behaviors that a sponsor could do that help the project and what things he has found that sponsors do that get in the way of project success.

The take away for sponsors would be to hear your description of the role of a sponsor along with stories of things that worked well and also horror stories when things did not go well.

The takeaway for PM's is to spend time going to lunch with their sponsor. This would give them time to discuss how to improve the working relationship.

Here is the fine print about the free lunch for sponsors:

- Only one Sponsor with a paid lunch for a project manager
- The project manager needs to register early so we will have a good head count Send your reservation to: [programs@pmiww.org](mailto:programs@pmiww.org)

***More details in next month newsletter.***